



California Association of Nurseries and Garden Centers
CALIFORNIA CERTIFIED NURSERY PROFESSIONAL™
EXAM INFORMATION

SUMMER 2010

CCN PRO EXAM

Requirements for Taking Initial Exam

- Individual must complete the following work experience: 18 months (at any time in one's job history), full-time, California nursery (includes wholesale nursery experience) OR 3,120 cumulative hours.
- Optional ways to earn hours towards the required 3,120 hours: 1,040 hours are earned for an ornamental/environmental horticulture degree from a 4-year program, OR 520 hours are earned for an ornamental/environmental horticulture degree from a 2-year program. Upon proof of certification or 24 months nursery experience from another state, 12 months of nursery experience in California is then required.
- The CCN Pro Exam is divided into three important areas – Questions based on the new Retail Garden Center Manual, Plant Identification and Landscape Design. Each section must be passed with a grade of 70% or better.

SCHEDULE FOR 1ST TIME EXAMS – 9 a.m.-3 p.m. Retests See Below	COSTA MESA Thurs, June 3, 2010 Costa Mesa Hilton	OAKLAND Thurs, June 10, 2010 Oakland Park Plaza
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- **Registration is open from 8:00 – 9:00 a.m.**
 - **All First-Time exams and Plant Identification Retests BEGIN PROMPTLY at 9:00 a.m.**
 - **Retests of Landscape Design and Landscape Questions begin at: 10:35, Registration: 10-10:30 a.m.**
 - **Retest General Questions and All Advanced Exams begin 1:15 pm, Registration 12:45 – 1:15 p.m.**
- If you are retesting plant i.d. and general questions only, we will adjust the schedule for you so you can take these back to back.

EXAM STUDY MATERIALS

All study materials are available at a discounted rate when purchased with your registration fees for the pre-test clinic and/or exam. Discounts are for CANGC members only. You and/or your employer must be a member at time of purchase.

- **Retail Garden Center Manual**
The Retail Garden Center Manual is intended to be both an instructional resource and study aid for an individual seeking to become a CCN Pro, and also as a basic horticulture reference for CCN Pro members and other environmental horticulture professionals in California. It is the result of a partnership between the university of California cooperative extension (UCCE) and the CCN Pro program of the California Association of Nurseries and Garden Centers (CANGC). The content was determined by input from representatives of both partners.
- **Retail Garden Center Study Guide**
The Retail Garden Center Study Guide is based on technical information backed up by the new Retail Garden Center Manual. The object of the workbook is to help individuals better understand what is expected of them when taking the CCN Pro examination. The workbook, like the exam, is divided into three sections of general knowledge, plant identification and landscape design. Within these three sections you can find sample quizzes, lawn calculations, plant matching exams and more information on all three areas of the test. In addition, some overviews of what the CCN Pro program entails are included.
- **Plant Identification Flashcards**
CCN Pro Plant Identification Flashcards make studying for the identification portion of the CCN Pro examination a breeze.

*Any other classes offered in California in preparation of the CCN Pro exam are not sponsored by CANGC or the CCN Pro committee. Neither entity is responsible for the information and instruction given at these classes. No authorization is given to guarantee a passing score on the exam.

CLINIC AND EXAM SITES

June 3rd COSTA MESA – Hilton Hotel – 3050 Bristol Street – Costa Mesa, CA 92626 (714) 540-7000
June 10th OAKLAND – Park Plaza Hotel – 150 Hegenberger Road – Oakland, CA 94621 (510) 635-5300

www.CCNPRO.com

REGISTER TODAY!

Email completed form to gmoore@cangc.org Fax completed form to CANGC: (916) 567-0505
California Association of Nurseries and Garden Centers (CANGC)
3947 Lennane Drive, Suite 150, Sacramento, CA 95834-1973 -- Questions? CALL (800) 748-6214 x19



California Association of Nurseries and Garden Centers
CALIFORNIA CERTIFIED NURSERY PROFESSIONAL™
EXAM REGISTRATION

SUMMER 2010

MANDATORY Contact Information – ALL INFORMATION REQUIRED

Name _____ Firm/Employer _____

Year of Birth _____ SEX Male Female MARITAL STATUS Single Married Homeowner? Yes No

Home/Personal Information (used for correspondence; delivery of CCN Pro materials)

Home Phone _____ Home Fax _____

Home Address/City/State/Zip _____

Home Email _____

Firm/Employer Information (if applied for CCN Pro membership, this will be used in printed materials)

Firm Phone _____ Firm Fax _____

Firm Address/City/State/Zip _____

What is your primary language? _____

Job position that best applies:

Owner Manager Department Manager General Manager Buyer Sales Staff Other _____

Education level that best applies:

Some High School High School or Equivalent Some College/University College/University Degree

Indicate Degree: 2-year Degree 4-year Degree Horticulture Degree Post Graduate Education

EXAM REGISTRATION	<input type="checkbox"/> COSTA MESA, CA Thurs, June 3, 2010	<input type="checkbox"/> OAKLAND, CA Thurs, June 10, 2010
Work verification and signed contract (see additional form) and all exam fees must be received by the CANGC office 1 week (5 business days) prior to the date of the exam.	CANGC MEMBER RATES	NON-MEMBER RATES
	<input type="checkbox"/> \$65 Initial Exam	<input type="checkbox"/> \$200 Initial Exam
	<input type="checkbox"/> \$50 Retest Exam Last attempt: Month___/Year___	<input type="checkbox"/> \$125 Retest Exam Last attempt: Month___/Year___
Retail Garden Center Manual	<input type="checkbox"/> \$27 (regularly \$30)	<input type="checkbox"/> \$45
Retail Garden Center Study Guide Plus Answer	<input type="checkbox"/> \$12 (regularly \$15)	<input type="checkbox"/> \$35
Plant Identification Flashcards	<input type="checkbox"/> \$12 (regularly \$15)	<input type="checkbox"/> \$25

PAYMENT INFORMATION

Check (payable to CANGC) or Credit Card VISA MasterCard American Express TOTAL \$ _____

Credit Card Number _____ Exp Date _____ CVV# _____

Cardholder Name (please print) _____

Cardholder Signature _____

Fee (minus a \$15 processing fee) is refunded only if CANGC is notified of cancellation at least 72 hours prior to exam.

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Exam CONTRACT/Work Verification

SUMMER 2010

MANDATORY Contract Information – ALL INFORMATION REQUIRED

Contract and Work Verification are required for exam registrants; not necessary if only attending pre-test clinic.

CONTRACT I hereby agree to abide by the following rules governing California Certified Nursery Professionals™ and further agree to abide by any future additions or changes to these rules as adopted by the California Certified Nursery Professional Committee, a subsidiary group sponsored by the California Association of Nurseries and Garden Centers.

- (1) I will demonstrate the highest ethical standards in my own conduct and in that of my nursery work.
(2) I will make continued efforts to learn more about nursery products and improve my skills as a nursery salesperson.
(3) I understand that should I be granted certification by the CCN Pro Committee, such certification is limited to a stated time period and must be renewed every two years by payment of additional fees.
(4) I understand that the CCN Pro Committee may suspend or revoke my certification, for any reason it deems appropriate.
(5) I agree that should my certification lapse because of non-payment of renewal dues or lack of sufficient continuing education units, or should my certification be suspended or revoked, I will not display any distinguishing emblems, titles or in any manner imply or publicize that I am certified. I understand that if found to have done so, my certification may be revoked permanently.
(6) I agree to promote and use the CCN Pro status so long as I am actively certified.
(7) I understand that I cannot claim the "Advanced" California Certified Nursery Professional status until I successfully pass any one of the advanced exams.
(8) I understand that the CCN Pro status is granted by the nursery industry as recognition of knowledge and achievement for those nursery professionals who voluntarily qualify. CCN Pro status is in no way mandatory and may be granted or refused or revoked at the discretion of the CCN Pro Committee. Upon granting of CCN Pro status, the recipient is entitled to be called a CALIFORNIA CERTIFIED NURSERY PROFESSIONAL and use the initials CCN Pro behind his or her name in addition to displaying the CCN Pro emblems in all forms.
(9) I have read and understand all of the General Guidelines for Certification as a California Certified Nursery Professional.

In making this request for certification, I AGREE to all of the above requirements with no reservations.

Applicant's Name (Please Print) _____

Applicant's Signature _____ Date _____

CALIFORNIA EMPLOYMENT VERIFICATION Applicant must have worked in a California nursery a minimum of 18 months full time (40 hours per week) or 3,120 cumulative hours to qualify for this exam. If experience is with multiple employers, a signature from each employer is required. You may make copies of this form or request additional employment verification forms from the CANGC office. Applicants for retesting who have verification on file do not need to complete the following.

Firm Name _____

Address/City/State/Zip _____

Employed From _____ To _____ = _____ MONTHS / _____ HOURS

Employer's Signature _____ Date _____

Firm Phone _____ Firm Fax _____

Firm Name _____

Address/City/State/Zip _____

Employed From _____ To _____ = _____ MONTHS / _____ HOURS

Employer's Signature _____ Date _____

Firm Phone _____ Firm Fax _____

I hereby certify that the work experience and all other information contained in this application is true and correct, and if found to be inaccurate, the California Certified Nursery Professionals Committee can deny application to take the exam and/or if certification is attained, it may be suspended or revoked.

Applicant's Signature _____ Date _____

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